



*Building Relationships That Last Generations.*

**Real Estate Income Tax Checklist**

Gross Income:

**Vehicle and Travel**

Starting mileage (Jan 1)	<input type="text"/>
Ending mileage (Dec 31)	<input type="text"/>
Commuting / Personal	<input type="text"/>
Showing / Closing / Client miles	<input type="text"/>
Training / Education miles	<input type="text"/>
Office supply miles	<input type="text"/>
Other business miles	<input type="text"/>
Other business miles	<input type="text"/>
Car registration	<input type="text"/>
Interest paid on vehicle	<input type="text"/>
Airfare & Lodging	<input type="text"/>
Hotel / Motel	<input type="text"/>
Business Meals	<input type="text"/>
Tolls / Parking	<input type="text"/>
Uber / Taxi	<input type="text"/>

**Advertising**

Business cards	<input type="text"/>
Social media / Website / Email services	<input type="text"/>
Promotional items / Paid ads	<input type="text"/>
Marketing	<input type="text"/>
Signs / Newspaper advertising	<input type="text"/>
Other	<input type="text"/>

**Legal and Professional**

HAR / NAR / TAR dues	<input type="text"/>
Referral fees	<input type="text"/>
Relocation fees	<input type="text"/>
Broker fees	<input type="text"/>
Photographer	<input type="text"/>
Home warranty / Refunds	<input type="text"/>
License fees	<input type="text"/>
Supra key fee	<input type="text"/>
Other	<input type="text"/>

**Education**

Real estate classes	<input type="text"/>
Continuing education	<input type="text"/>
Books	<input type="text"/>
Other	<input type="text"/>

**Office**

Pens / Pencils / Paper	<input type="text"/>
Tablet / Computer and accessories	<input type="text"/>
Software	<input type="text"/>
Printer / Toner / Ink	<input type="text"/>
Other	<input type="text"/>
Other	<input type="text"/>

**Communication**

Cellphone	<input type="text"/>
Cellphone accessories	<input type="text"/>
Tablet / Aircard service	<input type="text"/>
New cell / Aircard	<input type="text"/>
Home internet	<input type="text"/>

**Supplies**

Gifts	<input type="text"/>
Car wash	<input type="text"/>
Supra key replace	<input type="text"/>
Staging supplies	<input type="text"/>
Other	<input type="text"/>

**General Bus. Expenses**

E&O insurance	<input type="text"/>
Postage	<input type="text"/>
Desk fee	<input type="text"/>
Retirement plan	<input type="text"/>
Contract / 1099 paid	<input type="text"/>
Bookkeeping	<input type="text"/>
Other	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

**Conduct business at home?**

Yes / No

If yes: Home SF: \_\_\_\_\_ Office SF: \_\_\_\_\_

\*Does your 1099 reflect your gross commissions, or your net pay after broker fees? You need to know!